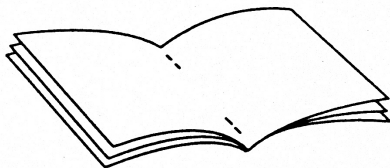


BINDERY GUIDE

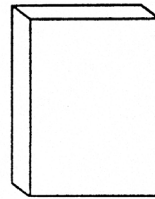
There are several ways of binding a printed piece; each method has its own recommended applications. Refer to this basic overview to determine what technique is most appropriate for your needs. Bear in mind that this is illustrating the most common processes and their general uses.

Please discuss alternative choices with Colortech's Project and Production Management team. Drawing on experience and utilizing strategic partnerships, Colortech will work closely with you to determine all viable options for completion of your project.



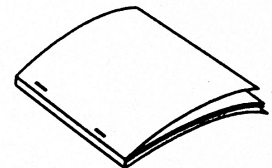
Saddle Stitch

Newsletters, catalogs,
thin brochures



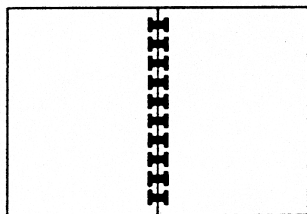
Perfect Bound

Annual reports,
large catalogs,
magazines,
brochures



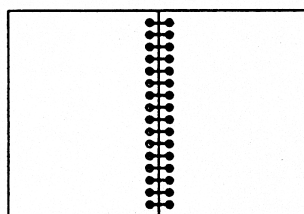
Side Stitch

Catalogs, magazines



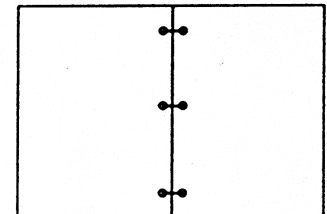
Plastic Comb

Presentation packets,
brochures



Wire Comb/Wire-O

Training manuals,
brochures, calendars



Loose Leaf

Sales catalogs, price
lists, reference material,
newsletters

